PAPERWORK REDUCTION ACT CHANGE WORKSHEET

	CHANGE WORKSHEET	
Agency/subagency Department of Education, Office of Special Education and Rehabilitative Services, Office of Special Education Programs		OMB control number 1820-0624
	Enter only items that change Current Record	New Record
Agency form number (s)	NA NA	NA NA
Annual reporting and recordkeeping hour burden Number of respondents Total annual responses Percent of these responses collected electronically	60 60 95%	No Change No Change No Change
Total annual hours	SPP – 12,000 (Submitted Once); APR – 7,500 (Submitted Annually)	No Change No Change
Explanation of difference Program change Adjustment Annual reporting and recordkeeping cost burden (in thousands of dollars)		No Change No Change No Change
Total annualized Capital/Startup costs	No start-up costs	No Change
Total annual costs (O&M)	 The estimated cost burden to public agencies of preparing the SPP is a one-time cost of \$264,000.00 The estimated cost burden to public agencies of preparing the APR is \$165,000.00 	No Change
Total annualized cost requested	\$86,400	No Change
Difference Explanation of difference		No Change No Change

Program change No Change Adjustment Other changes The following requested changes are found in the attached "highlighted/track changes document: Change One: General Instructions, Section I-1 – Clarification added. **Change Two:** Footnote 2 – Clarification added. **Change Three**: General Instructions, Section I-2 – Clarification/consistency added. Change Four: Annual Performance Report, Section III-2 - Clarification/consistency added. For OIRA use Signature of Senior Official or designee: Date: Graph Clington 9-25-01